



CUSG/CHANCELLOR OPERATING AGREEMENT

December 13, 1985
Revised April 29, 2013
Revised September 25, 2014
Revised November 2, 2020
Revised October 4, 2021

The Laws of the Regents, Article 7, Part D addresses “Student Government” and states that “[on] each campus, the students shall be represented by a campus student government organization that reports to the chancellor.” Laws of the Regents, Article 7.D.1. Article 7 also provides that “[e]ach campus student government organization shall operate in accordance with a constitution that defines its governing structure and principles. The constitution is subject to the approval of the chancellor.” Laws of the Regents, Article 7.D.2

Regent Policy further delineates campus student governments’ governing documents and operations. This operating agreement is established pursuant to Regent Policy 7.D.2.A.

I. PROGRAMMATIC, POLICY AND MANAGEMENT AUTHORITY FOR CUSG-FUNDED ACTIVITIES

- A. Generally, programmatic, policy, and management authority for CUSG-funded activities rests with the CUSG Executive(s). Thus, programmatic, policy, and management issues relating to those activities should generally be handled within the CUSG.
- B. The Chancellor designates the Vice Chancellor for Student Affairs, hereafter referred to as VCSA, as their representative.
- C. The VCSA may request from the CUSG Executive(s) a review of any programmatic, policy, and/or management issue with CUSG and its activities.
- D. In turn, the VCSA may be asked by the CUSG Executive(s) to provide consultation on any programmatic, policy, and management issue regarding CUSG and its activities.
- E. Governing documents and decisions made or approved by CUSG that impact the operations, finances, or staffing of a CUSG-funded area can be reviewed at the

VCSA's discretion for approval before implementation.

- F. The VCSA and CUSG Executives will review processes and protocols as needed for effective management of CUSG activities. In the event that no process exists, the VCSA will work with CUSG to create and implement processes in writing within a pre-determined time frame that is mutually agreed upon by the CUSG Executive(s) and the VCSA. In the event CUSG is unable to create a process or protocol, the VCSA will have the authority to determine the appropriate process or protocol and CUSG shall implement the given process or protocol.
- G. Additionally, the director of any CUSG-funded activity may request that the Associate Vice Chancellor ("AVC") who oversees that area provide clarification on any programmatic, policy, and/or management issue relating to that director's area of responsibility. Policy formation should occur with the CUSG organization. This consultation provision is intended to facilitate regular CUSG decision-making processes and provide campus administration resources to assist directors in the carrying out of their duties. If the AVC fails to do so, then the VCSA shall be consulted.
- H. The review and consultation provisions provided for above are not intended to be substitutes for CUSG's authority for the programmatic, policy, and management issues for CUSG-funded activities. Rather the focus of the review and consultation provisions is to assist CUSG in the accomplishment of its objectives as a student government by encouraging the open exchange of information and cooperation to solve problems.
- I. When required by University policy or when otherwise requested, the CUSG executives will appoint student representatives to work with each Cost Center as well as any appropriate official campus committees or boards including, but not limited to, administrative faculty search committees, Shared Governance, and/or the Intercampus Student Forum. The CUSG shall appoint three representatives to the Fee Advisory Board.
- J. The CUSG Executive(s), upon election or upon the appointment of the significant CUSG officials, may request that the VCSA or designee provide a briefing on the nature of the campus as an organization, and engage subject matter experts to provide these briefings as available. Topics

2. Personnel actions to be taken with respect to CUSG Cost Center Directors (“Directors”) shall include input by the CUSG Executive(s) to the AVC who oversees the area. In the event that circumstances preclude consultation on such matters the VCSA will inform the CUSG Executive(s) about the action as soon as possible.
3. Directors serve at the pleasure of and by mutual agreement between the VCSA, their AVC, and the CUSG Executive(s) with the approval of the Chancellor. The appointment evaluation, termination, or other personnel policies **and matters** relating to Directors of CUSG areas, shall comply with Regent laws, campus policies, and Federal, State and local regulations.
4. Directors of CUSG departments have hiring and appointing authority for all employees in their respective department, subject to final approval by the Chancellor.
5. CUSG Executive(s) have authority to make student employee hiring selections, schedule student employee work and approve leave, and counsel student employees on performance with guidance from the CUSG Advisor who will supervise the student employee. All student employees of the CUSG

progress of the work of CUSG to discuss action steps and to help mediate and resolve conflict as needed.

2. The VCSA, DOS or their

Cost Center by more than 2% plus unduckables in one fiscal year without approval by the VCSA.

- b. Finance Board may not decrease the prior year student fee allocation to a Cost Center by more than 2% in one fiscal year without approval by the VCSA.
- c. Finance Board shall present the annual budget for Cost Centers to the

C. Emergency Budget Reductions

1. In the event of a sudden reduction in student fee or auxiliary revenue, CUSG will maintain procedures to evaluate changes in the previously approved budget and make recommendations to the VCSA within provided deadlines.
2. An emergency budget reduction will be defined as the need to create significant reductions (greater than 2%) in the overall CUSG budget outside the regular annual budgeting process. These reductions are intended to be temporary, with the goal of returning to the previously approved annual budget as student fee and auxiliary revenue stabilize.
3. Nothing in this agreement shall prevent the Chancellor, upon determining that a campus wide fiscal exigency exists, from taking budgetary actions necessary to address the exigency.

IV. DISPUTES AND DISAGREEMENTS

- A. Mutual agreements therein are between CUSG executives, the relevant AVC, VCSA, and Chancellor.
- B. Disputes within CUSG, between members, branches, or otherwise, will be mediated first within Student Conduct and Conflict Resolution or the appropriate entity given the dispute. If CUSG members are unwilling to participate in this process, or are unable to resolve conflict, the VCSA or designee may intervene to change procedures or enact Article I.F. of this agreement and charge CUSG with creating a new process or procedure. If the

The following signatures indicate agreement on what is laid out in the document, effective the date all signatures are received.

Ben Capeloto
Tri-Executive, CU Student Government

Date

Kavya Kannan
Tri-Executive, CU Student Government

Date